



JOB ADVERTISEMENT

Ref No: TCEBCEM 04/2024

The University of Lagos TETFund Centre of Excellence in Biodiversity Conservation and Ecosystem Management (TCEBCEM) is one of the Centres of excellence in the University of Lagos, Nigeria. It was established to bring together a wide range of skills and expertise for scientific researches on biodiversity, which provide the basis for conservation, management and sustainable use of the Nigerian flora and fauna.

The Centre hereby invites suitably qualified candidates for the following positions:

1. Post-Doctoral fellowship (2- position)
2. Junior Research Fellow (2 - position)
3. Programme officer (1 position)
4. Internship -Undergraduate and graduate Intern (2 position)

Application

In all positions, candidate should write application letter stating their statement of purpose and aspiration for the centre. Application to be addressed to: The Director, TCEBCEM, University of Lagos. Attach updated CV with your application.

1. Post-Doctoral Fellow

Responsibilities: The Doctoral fellow must be able to work independently and perform researches required by the Centre to a highest standard and in accordance with ethics and all internal regulations of the University of Lagos.

- As a Research Fellow in the Centre for Biodiversity Conservation and Ecosystem Management, your duties may include conducting research on biodiversity conservation, ecosystem management, environmental impact assessment related researches e.tc.

- Designing and implementing research projects, including fieldwork and data collection, analyzing and interpreting data, and writing research reports and papers and collaborating with other researchers, stakeholders, and communities.
- Developing and implementing conservation strategies and management plans and monitoring and evaluating the effectiveness of conservation efforts.
- Communicating research findings to various audiences, including academic, policy, and community stakeholders and contributing to policy and practice changes through research-informed recommendations.
- Contributing to the development of research proposals and grant applications, participating in Centre activities, such as seminars, workshops, and meetings and staying up-to-date with relevant literature and developments in the field
- Get involved with supervising students. Help selected Ph.D. Students in the laboratory and get involved in supervising M.Sc. Students. This includes overseeing the progress of Ph.D. and M.Sc Students' projects, allocating their time, planning deliverables, teaching them on how to use the basic laboratory equipment and techniques, etc
- Build a publication record which involves research according to the Centres' requirement and possibly his /her ideas in line with the grant researches.

Note: Specific duties may vary depending on the Centre's focus, goals, and needs.

Qualifications

- Ph.D. in a relevant field such as: Ecology, Conservation Biology, Environmental Science, Biology, Zoology, Botany Environmental Management, Natural Resource Management.
- Research expertise: Specialization in biodiversity conservation and ecosystem management, Experience with fieldwork, data collection, and analysis, Familiarity with statistical software and programming languages (e.g., R, Python) would be an added advantage

Experience

- Proven track record of publishing research in top-tier journals and experience with designing, implementing, and leading research projects

- Fieldwork experience: Experience with fieldwork in diverse ecosystems (e.g., tropical forests, grasslands, wetlands), familiarity with field sampling methods (e.g., species surveys, vegetation assessments) and ability to work in challenging field conditions are key.
- Conservation experience: Experience working with conservation organizations or government agencies. Familiarity with conservation policy and management practices. Knowledge of international conservation agreements (e.g., CBD, IUCN)

Individuals in this category will have at least five to ten years of research experience in their field of study in a Research institute, research centre or tertiary institutions Evidence of grants, awards and or fellowship may be an added advantage.

Please note that you may only submit your application once you have uploaded the following documents in the application form:

- Updated curriculum vitae (five pages max)
- research outline (five pages max)
- complete list of your publications
- list of publications related to the position
- doctoral certificate
- other relevant documents

2 Junior Research Fellows

Responsibilities: Successful candidates will be in charge of:

Developing and implementing a research agenda including standards, practices, procedures and protocols. Conducting research, data analysis and results output. Review relevant and adequate literature. Keeping abreast of research trends and outcomes.

Preparing award winning grants proposals. Supervising Research Assistants. Conducting research survey interviews. Preparing progress reports.

Qualifications

- **Education:** The person must have M.Sc. or Ph.D in a relevant field (e.g research administration, natural or biological sciences or social sciences) with a minimum of 2 years of experience in research administration or management and or evidence of ability to write and manage research grant proposals and budget (especially in the last 2 years). He/She should have experience in coordinating and mentoring intern students
- **Skills:** He/She should have strong organizational and management as well as good communication and interpersonal skills, ability to work effectively with diverse stakeholders (staff, researchers, students , funders etc) , strong analytical and problem

solving skills and versatile in research management software and tools (e.g grant management, project management)

- **Knowledge:** He/She should be familiar with research ethics and integrity guideline; research funding agencies and their requirements and knowledge of research methodologies and design

3. Programme office

Responsibilities: Successful candidate will be in charge of: Maintaining office supplies inventory, recording and reconciling office expenses and all types of Centres' correspondences, making travel arrangements, support budgeting and bookkeeping procedures, in charge of logistics, attending to visitors, keeping records and files, manage and organize office operations, organizing internal and external events, maintaining centres systems and databases, presentations and briefs, delegate responsibilities, help maintain the budget plan, manage data in spreadsheets e.t.c

Qualifications

Minimum Requirement: Candidates for this post should possess a Bachelor's degree in business administration or a related field. Other relevant qualities include: Good practical experience with office management software like MS Office. Strong problem-solving and organization skills. Excellent communication skills with close attention to detail.

Experience: Three to four years cognate experience in corporate organizations

4. Internship

Responsibilities: Successful candidates will be in charge of:

- Working with the Centre to gain valuable experiences directly tied to their research field of interest or Course of study.
- Compiling data, implementing ideas, and helping to write papers.
- Learning from practical sessions in the laboratory and field work to gain experience in carrying out research projects and analyzing data.

Qualifications

Minimum Requirement: Candidates must be an undergraduate students from the University of Lagos and other recognized Universities in Nigeria or abroad from the Department of Biological, Physical, Environmental, Social Sciences, Science and Tech Education.

While graduate students are to attach their B. Sc certificate, NYSC certificate and other necessary document together with their CVs.

Appointment will be for minimum of 6 months.

Method of Application

Detailed application should include candidate's Curriculum Vitae in the following format:

- Names in full
- Place and Date of Birth
- Home Address
- Present Postal Address
- Gender
- E-mail
- Phone Number (Mobile)
- Secondary and Post-Secondary Education (including dates and Institution)
- Academic and Professional qualifications (including Distinctions with dates)
- Statements of experience including full details of former and present post
- Names and addresses of three referees
- Proposed date of availability for duties, if appointed

Application and supporting documents should be forwarded to boboh@unilag.edu or tcebcm@unilag.edu.ng indicating the post for which application is made at the top left corner of the application letter. In addition to stating names and addresses of three Referees, applicants should request their referees to forward references on their behalf to: Director Research and Training, TETFUND Centre of Excellence in Biodiversity Conservation and Ecosystem Management (TCEBCEM) through this email logunkanmi@unilag.edu.ng.

Shortlisted persons will be contacted and be required to make themselves available for an interview.

Salary: The salary for researchers will be consistent with CONUASS emolument structure depending on the level(s), while salaries for the non-academic staff would be consistent with CONTISS emolument structure.

CLOSING DATE: The application should reach the stipulated email not later than 23rd April, 2024 and late applications will not be considered